

**UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST**

**REPORT TO:** TRUST BOARD  
**DATE:** 7 NOVEMBER 2019  
**REPORT BY:** DIRECTOR OF CORPORATE AND LEGAL AFFAIRS  
**SUBJECT:** SEALING OF DOCUMENTS

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1. The Trust's Standing Orders (Standing Order 12) set out the approved arrangements for custody of the Trust's seal and the sealing of documents.
2. Appended to this report is a table setting out details of the Trust sealings for the 2019-20 financial year to date (by quarter).
3. The Trust Board is invited to receive and note this information.
4. Reports on Trust sealings will continue to be submitted to the Trust Board on a quarterly basis.

Stephen Ward  
**Director of Corporate and Legal Affairs**

**List of Trust Sealings for Quarter 2, 2019/20**

<b>Date of Sealing</b>	<b>Nature of Document</b>	<b>Date of Authority and Minute Reference</b>	<b>Sealed by</b>	<b>Remarks</b>
21/10/19	Lease of Paget House, 2 West Street, Leicester, LE1 6XP from (1) Leicestershire Partnership NHS Trust to (2) University Hospitals of Leicester NHS Trust.	TB 04/04/19 81/19/3	Chairman/Assistant Director – Head of Legal Services	Originals handed to Adrian Middleton, Estates and Facilities 21/10/19
21/10/19	Additional Deed of Gift between (1) Walk the Walk Worldwide and (2) University Hospitals of Leicester NHS Trust.		Chairman/Assistant Director – Head of Legal Services	Two Originals handed to C.Blackmore on 21/10/19.